



Data Protection Policy

Acuiti Labs is committed to protecting your personal data and ensuring compliance with applicable data protection laws in country. These laws regulate how personal data is collected, stored, processed, and disposed of. Country-specific addendums contain further information.

Key Principles:

- Data Protection:** Comply with applicable data protection laws and regulations, including the handling, storage, and disposal of personal data. Ensure that all personal data is processed lawfully, fairly, and transparently.
- Access and Use:** Access confidential information only as necessary for your role. Do not disclose or use confidential information for personal gain or for any unauthorized purpose.
- Security Measures:** Implement appropriate security measures to protect confidential information, including the use of secure passwords, encryption, and physical security controls.
- Data Breaches:** In the event of a data breach, Acuiti Labs will report the incident to any applicable regulator, as required by law.

Breaches and Reporting:

- Incident Reporting:** Report any suspected breaches of confidentiality or data protection to the IT department and HR immediately.
- Disciplinary Action:** Unauthorized disclosure or misuse of confidential information may result in disciplinary action, up to and including termination of employment